



PANCRETA BANK

**User Manual
for the
Electronic Voting System**

eVoting

Extraordinary General Meeting 5/5/2022

Repetitive General Meeting (in case the required
Quorum is not reached) 11/5/2022



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The Bank makes every effort to ensure the seamless and secure connection to the online platforms for participation and electronic voting in the General Meeting.

Participants must comply with the rules and regulations of the Greek, European and International law and the relevant legislation governing telecommunications and refrain from any illegal and abusive behavior.

The Bank bears no responsibility in case of inability of the Shareholder to participate in the General Meeting by teleconference, according to article 125 of Law 4548/2018, due to force majeure or error of the telecommunications service provider, or his own fault.

INTRODUCTION

Each shareholder should create an account so as to be able to enter into the electronic platform and participate in the **Extraordinary General Meeting** via teleconference.

Creating an account presupposes that the shareholder keeps updated all his personal details in the Bank in particular, his **mobile number and e-mail address**. The update procedure is described in the Invitation, as published in the official website of the Bank.

- [Sign-in to the electronic Voting System \(eVoting\)](#)

Shareholders should enter www.pancretabank.gr and then press the **“Sign-in to the electronic Voting System (eVoting)”** button.

The screenshot shows the Pancreta Bank homepage. At the top, there is a notification banner: "The limit of 50€ per transaction for contactless transactions with no need to enter the PIN code remains unchanged until 30/06/2021. The measure is taken to prevent spread of the Coronavirus (COVID-19)". The main navigation area includes the Pancreta Bank logo, "PANCRETA ONLINE" with a "Learn more" link, and "Info Portal on Funding Programs (page available only in Greek)". Below this, there are several service tiles: "Pancreta Entrepreneurship", "EXTRA ORDINARY GENERAL MEETING OF SHAREHOLDERS" (highlighted with a yellow arrow), "Individuals", "Contact us", "Farmers", and "Points of Service (Branches - ATMs)". The footer contains copyright information and social media icons.

The screenshot shows the "General Meetings" page on the Pancreta Bank website. The left sidebar contains a menu with "The Bank", "General Meetings", "Financial Statements - Reports", "Transfer of Shares", "Moody's credit ratings", and "Personal Data Protection (GDPR)". Under "Useful Links", there are "Points of Service (Branches - ATMs)", "Calculation of Tax Exemptions", and "Pancreta Online". The main content area is titled "The Bank / Investor Relations / General Meetings" and features a table with the following data:

Date	Documents and Information
Extraordinary General Meeting	5/5/2022

Below the table, there is a list of documents for the Extraordinary General Meeting:

1. Invitation to an Ordinary General Meeting
2. Appointment Form of Representative ([pdf](#)), ([word](#))
3. Total Number of Shares - Voting rights
4. Shareholders Support - Useful Contact Details
5. Personal Data Protection (GDPR)

A yellow arrow points to a prominent blue button labeled "Sign-in to the electronic Voting System (eVoting)". The footer contains copyright information and social media icons.





CREATING AN ACCOUNT

- [Creation of a new Account](#)

The first time the participant signs in to the eVoting system, it is necessary to create an account by clicking on the "Click here to create a new one!" button.

English

 PANCRETA BANK 

Login

Email

Password

Login


Forgot Password.

Do you have e-Voting account?
[Click here to create a new one!](#)



- Registration

The participant should type the registered to the Bank electronic address (email) and then click **“Resister”**. A confirmation email will be received with a link to be ‘clicked’ in order to activate the account.

 If by clicking **“Register”** the participant does not receive a confirmation email, this may happen for the following reasons:

- The shareholder has entered his/her email address incorrectly
- The shareholder has not updated his/her email address in the Bank

In any case, the participant should contact the Bank's Shareholders' Registry Office by phone at +30 2810338863, +30 2810338865 and +30 2810 338866 (working days 10:00-16:00), or electronically at: shareholders@pancretabank.gr



The participant should then re-enter his email and proceed to the creation of a **secret code**, following the on-screen instructions.

English

PANCRETA BANK eVoting

bank.gr | Log off

Create new account

Email
[Redacted]@pancreta.bank.gr

The code must be at least **10** characters, contain at least **1 lower case** and **1 upper case** latin character, at least **1 number** and **1 symbol** eg (@#!).

Password
[Redacted]

Password verification
[Redacted]

Register



- [Login Screen](#)

By selecting “**Register**” the participant is transferred into the login screen where he fills-in the **email** and the created **password**:

English

PANCRETA BANK

e-voting

Login

Email

Password

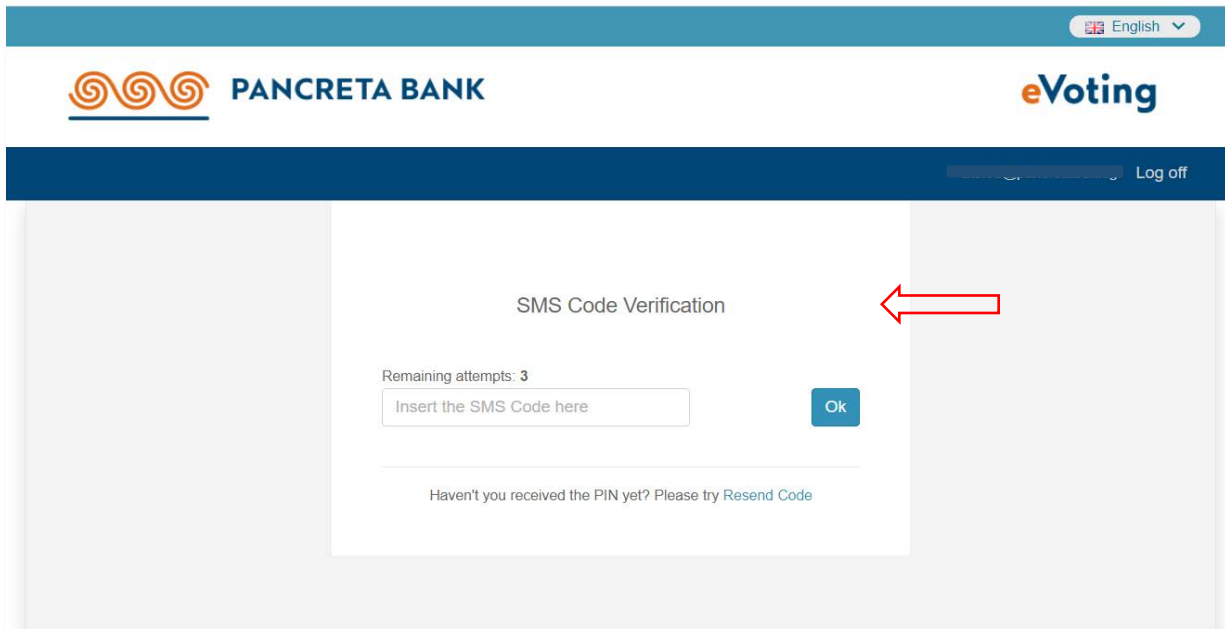
Login

[Forgot Password.](#)

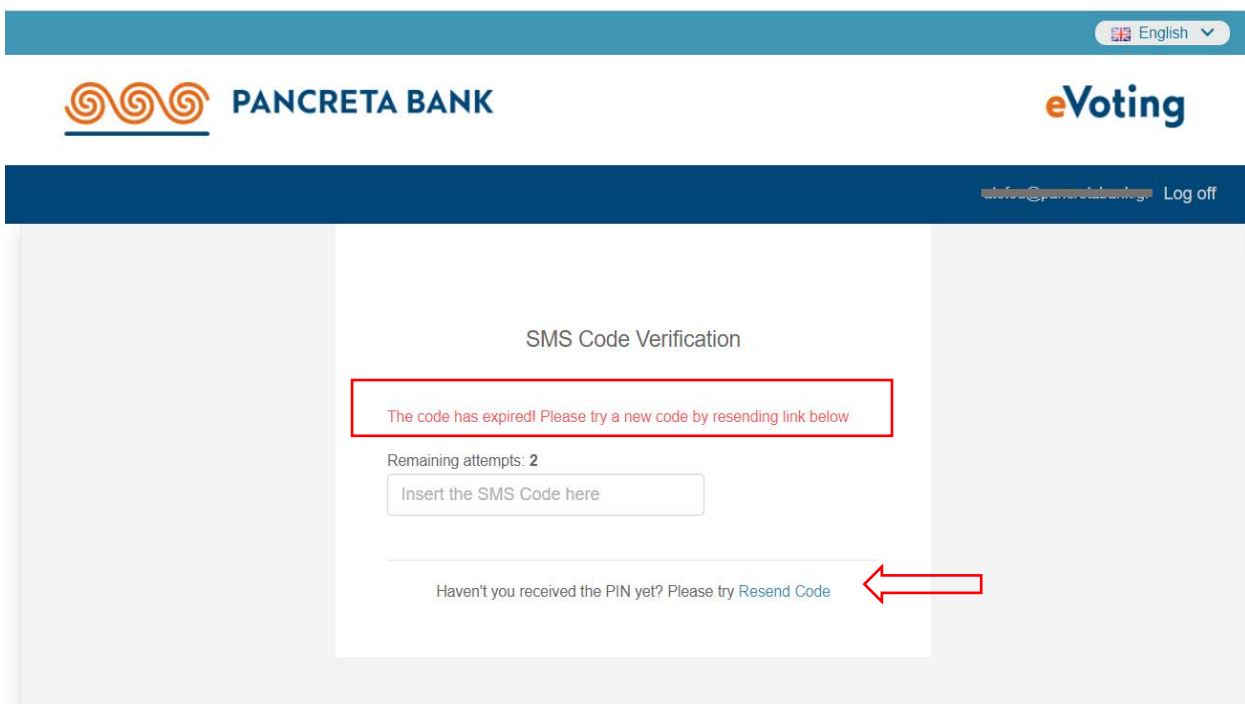
Do you have e-Voting account?
[Click here to create a new one!](#)

- [SMS Code Verification](#)

By selecting **“Login”** the participant is transferred to the screen where he must enter the SMS code received on the registered mobile phone. A time interval of 4 minutes is allowed to enter the code into the appropriate space.



⚠ If the participant delays to enter the password for more than 4 minutes, the following message is displayed.



⚠ By clicking on **“Resend code”** the participant receives a new SMS code which must be re-entered in the relevant field.

ELECTRONIC VOTING

- Voting Screen

In the eVoting System the participant can see the main voting screen:

The screenshot displays the eVoting interface for Pancreta Bank. At the top, there is a language selector set to 'English' and a user profile area with a blurred name and a 'Log off' button. The main content is divided into two sections:

Shareholder/Representative: This section shows the user's shareholding details. It indicates 56,193 shares and 56,193 votes. Below this is a table with columns for S/N, Shares, Name, and F. The table lists three entries, with the second entry highlighted. A red arrow points to the 'S/N' column header.

Extraordinary General Meeting – 5/5/2022: This section displays the meeting agenda with five items. Each item has a dropdown arrow on its right side. A red arrow points to the dropdown arrow next to the second item.

Instructions: A text box at the bottom left states: "If you wish to attend the General Meeting Live, please refer to the instructions sent to your email address".

- The **left part** of the screen contains information regarding the shareholder or a Representative in case of representation (name of the shareholders he represents, Registration Number, number of shares of each shareholder, as well as the total number of their shares).
- On the **right side** the items of the Agenda that will be discussed within the context of the General Meeting are displayed. Clicking on the arrow at the bottom right of each topic, the available options for voting are revealed.



- [Temporary Save](#)

The following screen shows an indicative item for voting.

The screenshot shows the eVoting interface for Pancreta Bank. At the top, there is a language selector set to 'English'. The header includes the Pancreta Bank logo and the 'eVoting' logo. A navigation bar contains a user profile icon, the text 'bank.gr', and a 'Log off' button. The main content area is titled 'Extraordinary General Meeting – 5/5/2022' and displays the agenda item '1. Voting for the Chairman and the Secretary of the Meeting'. On the left, a 'Shareholder/Representative' sidebar shows 'Shares: 56,193' and 'Votes: 56,193', along with a table of shareholders. A note below the sidebar states: 'If you wish to attend the General Meeting Live, please refer to the instructions sent to your email address'. The voting options are: Abstention (0), YES (56193), and NO (0). An information box states: 'The total number of votes which can be distributed to the available options should not exceed the total of the available votes (56193)'. At the bottom, there are 'Temporary Save' and 'Cast Your Ballot' buttons.



The total number of available votes is automatically placed in the affirmative (YES) voting option. In case the participant wishes to vote differently, he/she may fill-in the number of votes in the field he/she wishes.

At any time, the participant can click on "**Temporary Save**" to save the options he/she has made so far, so that in case of unexpected disconnection he/she can quickly return to the previous state. A separate ballot is sent for each item of the Agenda, discussed within the context of the General Meeting.



- Casting of Ballot

When the participant has finalized his/her choices on an item of the Agenda, he/she can click on "**Cast Your Ballot**" to enter his/her ballot.

By clicking "Cast Your Ballot" a new window appears allowing the participant to review his/her ballots or proceed to cancellation of his voting in case of a mistake.

Cast Ballot ✕

You have sent the ballot paper with your selections, cast confirmation is pending.
You may cast your Ballot once. After casting your Ballot there is no possibility to change your vote.
Therefore please check very carefully your votes on each of the agenda items as they are displayed below.
On the left you see the votes you typed and on the right the votes we received.
To view the votes received you must enter the OTP you received via SMS.
Click on the "Definite Casting of Ballot" button once you have checked your Ballot and agree with the displayed choices.(You have 3 minutes to cast your votes after you receive your OTP SMS)

Ballot ID	Ballot ID for casting
0	44585287

⋮

Topic 2: Final Decision 1453/78

Votes Sent	Votes received for casting
	<p>*****</p> <div><p>Please enter the code you received via SMS</p><input type="text"/><p>Remaining Attempts: 3</p><p>Confirm</p></div>

Cancel **Definite Casting of Ballot**

By clicking on "**Definite Casting of Ballot**" the submission process is completed, and it cannot be recalled.

Cast Ballot ✕

You have sent the ballot paper with your selections, cast confirmation is pending.
You may cast your Ballot once. After casting your Ballot there is no possibility to change your vote.
Therefore please check very carefully your votes on each of the agenda items as they are displayed below.
On the left you see the votes you typed and on the right the votes we received.
To view the votes received you must enter the OTP you received via SMS.
Click on the "Definite Casting of Ballot" button once you have checked your Ballot and agree with the displayed choices.(You have 3 minutes to cast your votes after you receive your OTP SMS)

Ballot ID	Ballot ID for casting
0	44585287

SMS PIN Code: 348901

Topic 2: Final Decision 1453/78

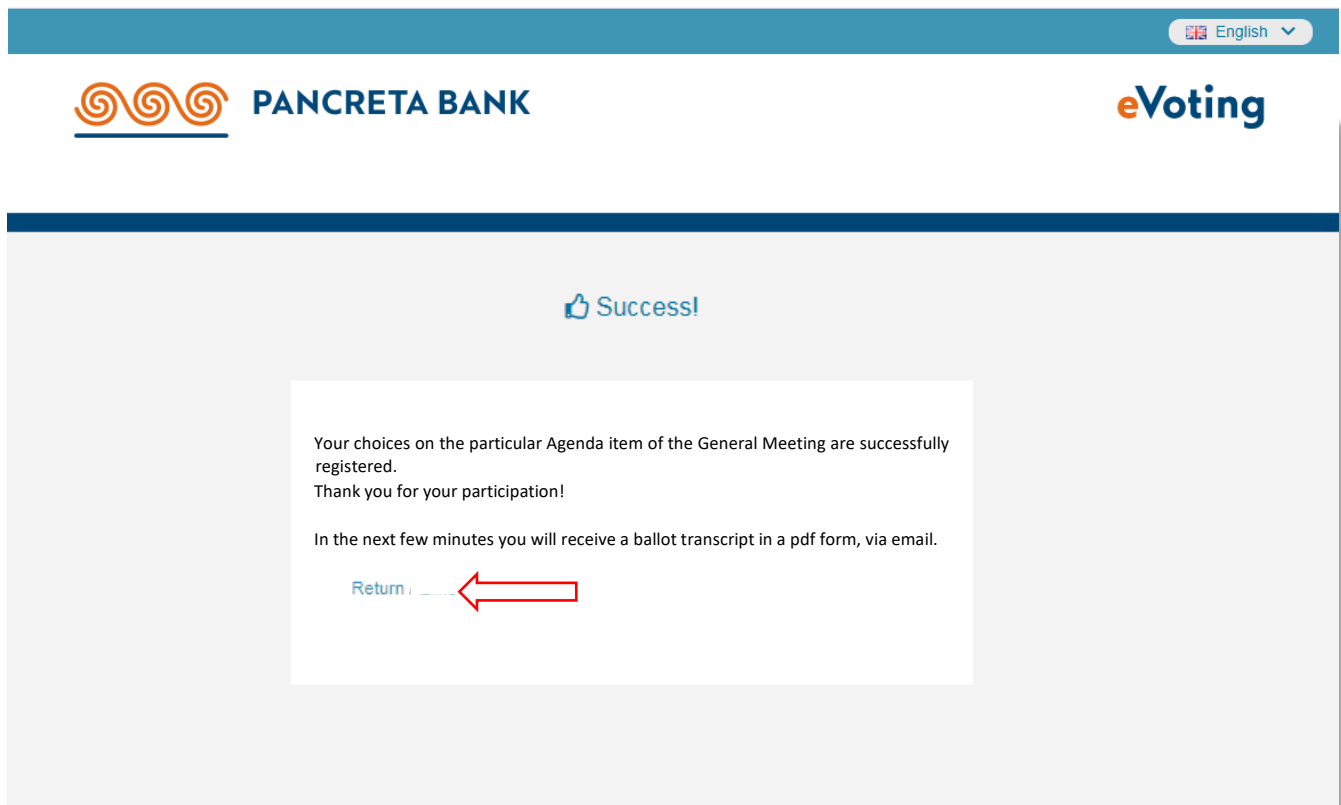
Votes Sent	Votes received for casting
	YES:5388

Cancel **Definite Casting of Ballot**



- [Voting Confirmation via email](#)

After submission of the ballot, the system confirms the **successful completion of the process**. At the same time the participant receives a transcript of his/her ballot **via email**.



If the participant has not casted his vote on certain items of the Agenda, he may press the **“Return”** button to go back to the initial voting screen, in order to repeat the voting process for the remaining topics.